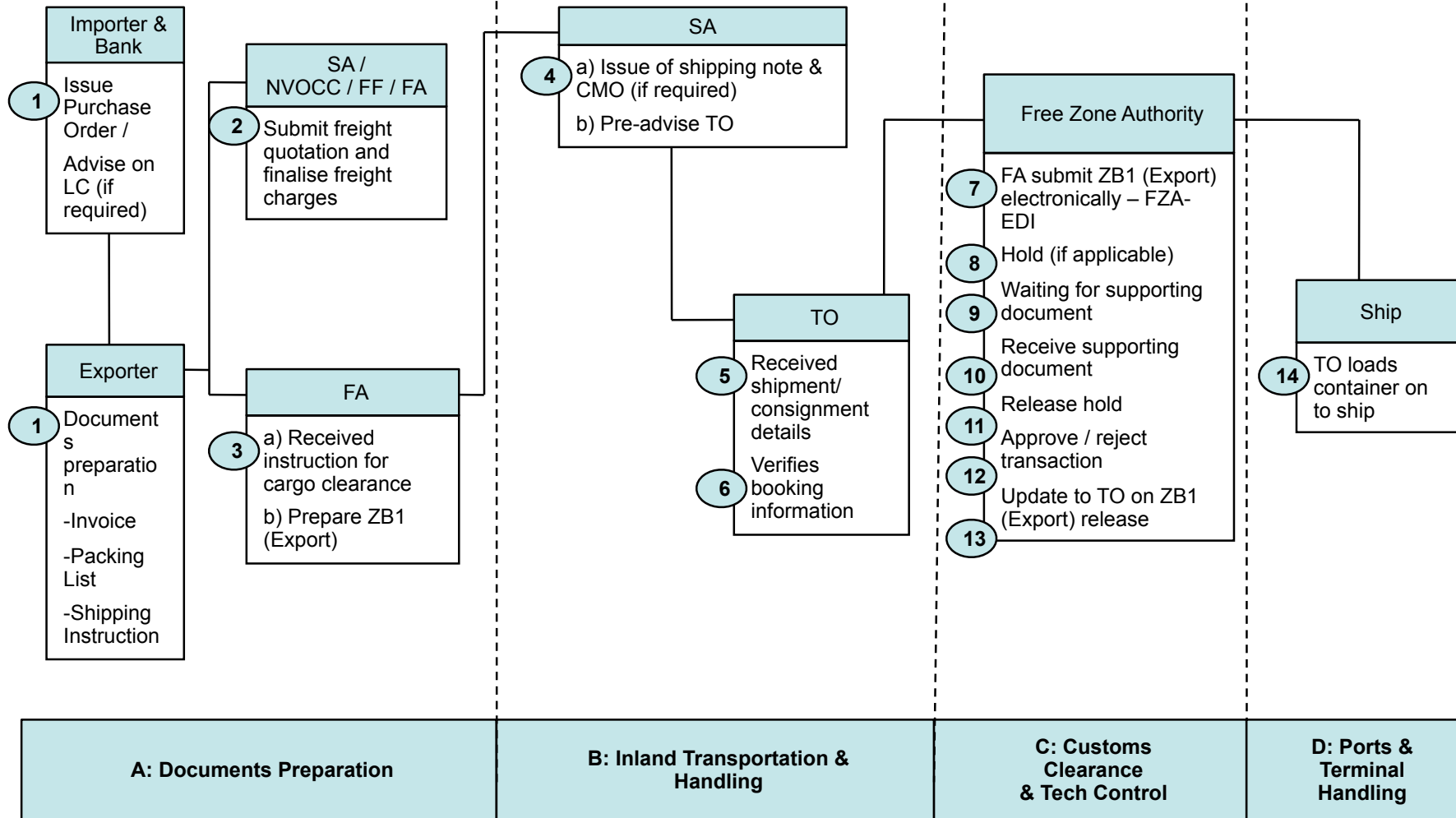


II. ZB FORM PROCESS FLOW (RE-EXPORT)



No	Process Flow	Document	Process Time	Cost
1	<p>Importer issues purchase order to exporter. LC advise is issued by the bank (for applicable shipments).</p> <p>Exporter prepares commercial invoice, packing list & shipping instruction (after the order is confirmed).</p> <p><i>*Shipping booking can be done in advance.</i></p> <p><i>*Shipping instruction when all details are available.</i></p>	<p>Purchase Order</p> <p>Letter of Credit</p> <p>Invoice Packing list</p> <p>Shipping instruction</p>	<p>2 Working Days (LC Advise)</p> <p>1 Day (Document Preparation)</p> <p>Overall – 2 days</p>	Input from FMM on cost
2	<p>Submit freight quotation and finalise freight charges with shipper:</p> <ul style="list-style-type: none"> - Receive and accept booking from shipper. - Provide shipper with booking confirmation. <p><i>*Freight quotation and freight charges can be done in advance</i></p>	<p>Freight Quotation</p> <p>Shipping instruction</p>	1 day	No cost
3	<p>a) Exporter books container with SA through FA.</p> <p>b) Prepare ZB1 (Import) Form and followed by ZB2 (Export) Form.</p>	ZB1 (Export)	Overall – 2 days	<p>RM0.88 per kb</p> <p>EDI fee (RM30) - FA</p>

A

No	Process Flow	Document	Process Time	Cost
4	a) SA sends CMO to FA. b) Booking pre-advise is sent to TO.	CMO Manual + Electronic	2 hours	No cost
5	TO receive shipment / consignment details as export pre-advise through online or EDI.	Online	1 minute	No cost
6	Port operator verifies the container details. The container is stacked in the container yard based on declared export vessel.	Export pre-advise details	5 minutes	No cost
7	FA submit electronic ZB1 (Export) from through FZA-EDI system. FZA received ZB1 (Export).	ZB1 (Export) Online	5 – 60 minutes Receiving approx. 30 minutes. Processing in 60 minutes after receiving complete declaration	RM0.88 per kb EDI fee (RM30)- FA

}

B

No	Process Flow	Document	Process Time	Cost
8	Hold, if supporting document needed.	-	1 minute	No cost
9	FZA waiting for supporting document to be submitted by FA.	-	Up to 48 hour until supporting document submitted	No cost
10	Receive supporting document.	ZB1 (Export) Invoice / Packing List	5 – 10 minutes	No cost
11	FZA release hold on electronic declaration.	-	1 minute	No cost
12	FZA approve / reject declaration.	-	1 minute	No cost
13	A copy of approved ZB1 & ZB2 (Import & Export) transactions electronically send to TO to update information and for release		30 minutes	No cost

B

No	Process Flow	Document	Process Time	Cost
14	TO loads container on to export ship / vessel.	Loading List + Bay Plan	2 minutes	No cost

} C

Legend (Re-Export from Free Commercial Zone Flow):

- LC – Letter of Credit
- SA – Shipping Agent
- NVOCC – Non Vessel Operating Common Carrier
- FF – Freight Forwarders
- FA – Forwarding Agent
- ZB1 (Export) – Free Zone Authority declaration form for export from Free Commercial Zone
- CMO – Container Movement Order
- FZA – Free Zone Authority
- TO – Terminal Operator/Port Operator
- FZA-EDI – Free Zone-EDI System