WESTPORTS HOLDINGS BERHAD
(Registration No. 199301008024 (262761-A)

Information Security Management System (ISMS) Policy

1.0 OBJECTIVE

The objective of implementing ISMS in Westports Malaysia Sdn. Bhd. (WMSB) is to achieve an information security assurance through the preservation of confidentiality, integrity and availability for the organization.

- Confidentiality - WMSB shall ensure that relevant systems' information/data is protected with appropriate controls to preserve its confidentiality.

- Integrity – WMSB shall ensure that all information produced, kept and distributed by the systems have absolute integrity.

- Availability – WMSB shall ensure that systems are always available and to operate with minimal disruptions

2.0 POLICY STATEMENT

The purpose of this policy is to outline the acceptable use of computer equipment at WMSB. These rules are in place to protect the employee and Westports. Inappropriate use exposes WMSB to risks including virus attacks, compromise of network systems and services and legal issue. Information assets relevant with the systems shall be protected from all risks, whether internal or external, deliberate or accidental.

- Legal, statutory, regulatory, legislative and contractual obligation and requirements in supporting system's operations shall be met.

- Information security shall be managed through WMSB's information security risk assessment and management methodology. This shall include the criteria for risk acceptance and the acceptable level of risk.

- Policies, procedures and guidelines shall be made available to support WMSB's IS Policy.

- Management shall be directly responsible for implementing WMSB's IS Policy within the department, and for adherence by their subordinates.

- Any related parties including business partners, vendors, contractors and third-party users shall only have access to WMSB's information as stipulated in a nondisclosure agreement (NDA) with WMSB.

- Each employee shall be responsible in protecting respective information assets against unauthorized access, disclosure, modification, destruction and interference, as well as executing all relevant processes and activities.

- Each employee shall adhere to WMSB's IS Policy and its supporting policies, procedures and guidelines.

- Any employee found to have violated this policy or its supporting policies, procedures and guidelines shall be subjected to disciplinary actions as stipulated in WMSB's Information Security Manual and Policy.

3.0 REVISION

WMSB's ISMS Policy shall be reviewed by Information Security Committee (ISC) annually to ensure its applicability and relevance.